



Quick Guide eSCIS Customer Portal Customer Registration

2021 Version 1.0

Welcome to SIRIM QAS International

We provide innovative solutions through Testing,
Inspection and Certification Services for our customers
to be competitive globally.



INTRODUCTION

Customers are required to register for account before accessing the eSCIS Customer Portal. Registration can be done through eSCIS website at <https://escis.sirim.my>. The registration will be reviewed and approved by SIRIM QAS International Sdn Bhd. If the registration is approved, email notification will be sent to the registered email address with USERNAME and temporary PASSWORD. Else if registration is rejected, email notification will be sent to the registered address.

New Customer

- ▶ 1. **Customer** - Submit Registration
- ▶ 2. **Customer** – Receive email notification to verify registered email
- ▶ 3. **SIRIM QAS** - Approval
- ▶ 4. **Customer** – If approved, receive Username and temporary Password via email notification. If rejected, receive email notification.

Existing Customer

- ▶ 1. **Customer** - Submit Registration
- ▶ 2. **SIRIM QAS** - Approval
- ▶ 3. **Customer** – If approved, receive Username and temporary Password via email notification. If rejected, receive email notification.

HOW TO REGISTER

1

- ▶ Go to website : <https://escis.sirim.my>
- ▶ Click **Sign Up Now**.

The screenshot shows a web browser at the URL escis.sirim.my. The page features the SIRIM QAS International logo with the tagline "Enabling Businesses. Enhancing Lives." Below the logo, the text "eSCIS SIRIM Certification and Inspection System" is displayed. A "Welcome" message follows, asking the user to enter their username and password. There are input fields for "Username" and "Password", and a yellow "Sign In" button. Below the sign-in button, there are links for "New to eSCIS? Sign up now." and "Forgot Password?". A red circle with the number "1" is overlaid on the "Sign up now" link. At the bottom, there are social media icons for Facebook, Twitter, YouTube, LinkedIn, Instagram, and WhatsApp, along with the text "FOLLOW US ON". The footer includes the contact number "+603 5544 6400" and the copyright notice "Copyright © 2019 SIRIM QAS INTERNATIONAL (410334-x). All Right Reserved."

HOW TO REGISTER

2

- ▶ If new customer, choose **New Customer**. Go to step 3 & 4.
- ▶ Else choose **Existing Customer**. Go to step 5.

← → ↻ escis.sirim.my/Registration 🔍 ☆

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eSCIS
SIRIM Certification and Inspection System

Registration

Please choose your registration type.







New Customer **Existing Customer**

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[How to register?](#)

[Terms and Conditions](#)

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HOW TO REGISTER - NEW CUSTOMER

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- ▶ Enter mandatory fields that marked with asterisks (*)
- ▶ Click **Register** to submit the form.

Note: Click Check SSM to go to SSM Website

4

- ▶ Successful message will be displayed upon submit. Click **OK**

✓ ABCD09-E Registration form successfully submit. Please check your email and verify the email. Login credential will be emailed to verified email address after registration is approved by SIRIM QAS International. Thank you.

4

OK

Check SSM

3

Register

Cancel

New Customer Registration

ROC No *	<input type="text" value="Enter ROC No"/>		
<small>Please check your company information at SSM Website and use the exact Company Name to register here. Thank you for your cooperation.</small>			
Company Name *	<input type="text" value="Company Name"/>		
<small>Please use the exact Company Name as per registered at SSM Website.</small>			
Company Type *	<input type="text" value="Company Type"/>	Organization Type *	<input type="text" value="Organization Type"/>
Address *	<input type="text" value="Address 1"/> <input type="text" value="Address 2"/> <input type="text" value="Address 3"/>	Country *	<input type="text" value="Country"/>
		State *	<input type="text" value="State"/>
		City *	<input type="text" value="City"/>
Postcode *	<input type="text" value="Postcode"/>	Division :	<input type="text" value="Division"/>
<hr/>			
Contact Person 1 *	<input type="text" value="Contact Person Name"/>	Designation :	<input type="text" value="Designation"/>
Contact No *	<input type="text" value="Contact No (XXX-XXXXXX)"/>	Fax No :	<input type="text" value="Fax No (XXX-XXXXXX)"/>
Email *	<input type="text" value="Email ID"/> <small>This email will be used for username.</small>		
<hr/>			
Contact Person 2 :	<input type="text" value="Contact Person Name"/>	Designation :	<input type="text" value="Designation"/>
Contact No :	<input type="text" value="Contact No (XXX-XXXXXX)"/>	Fax No :	<input type="text" value="Fax No (XXX-XXXXXX)"/>
Email :	<input type="text" value="Email ID"/>		

HOW TO REGISTER – EXISTING CUSTOMER

5

- ▶ Enter **ROC No.**, Company Name will automatically display.
- ▶ Click **Submit**. Continue to step 5.



eSCIS
SIRIM Certification and Inspection System

Existing Customer

Please enter your ROC No and Company Name.

ROC No. * :

Company Name * :

Submit

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HOW TO REGISTER – EXISTING CUSTOMER

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Register

Cancel

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- ▶ Choose which contact details to register by clicking on the checkbox.
- ▶ Click **Register** to submit the form.

Existing Customer

ROC No	:	3828-D	
Company Name	:	IJAYA INDUSTRIES SDN. BHD.	
Company Type	:	Licencee	Organization Type : Small Medium Enterprise
Contact Person 1	:	MS. LAI	Designation : QA MANAGER <input type="checkbox"/> 
Contact No	:	01-5035522	Fax No : 05-2912
Email	:	ijaya2@noemail.com	
Contact Person 2	:	MS. Y. F.	Designation : Designation <input type="checkbox"/> 
Contact No	:	01-5035522	Fax No : 05-29122
Email	:	ijaya@noemail.com	

FIRST TIME LOGIN

7

- ▶ Go to website : <https://escis.sirim.my>
- ▶ Enter **Username** and **Password** that has been sent to your registered email.
- ▶ Click **Sign In**.

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Welcome

Please enter your username and password.







Username

Password

7 Sign In

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FIRST TIME LOGIN

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▶ Enter **Old Password**.

Note: Old password is your temporary password.

▶ Enter **New Password, Confirm Password**.

▶ Select **Secret Question**.

▶ Enter **Secret Answer**.

▶ Click **Update Password**.

Update Password

Old Password*

New Password*

Confirm Password*

Secret Question*

Secret Answer*

8

Show Password

Update Password

Cancel

LOGIN TO ESCIS

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- ▶ Go to website : <https://escis.sirim.my>
- ▶ Enter **Username** and **Password**.
- ▶ Click **Sign In**.

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Welcome

Please enter your username and password.







Username _____

Password _____

Sign In

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| Thank You ▶